

# ABNP & Co. LLP

Chartered Accountants

Over 3 Decades Of Excellence



Omnipresent in Businesses

[www.abnpindia.com](http://www.abnpindia.com)

## About The Firm



### Omnipresent in Businesses Since 1990

ABNP & CO. LLP is a full service, multi-disciplinary professional services firm with over 31 years of market experience. The organisation has carved a niche for itself by providing tailored solutions as per client's specific needs; adopting customer centric approach.

ABNP offers array of diversified, specialised and professional services for broad spectrum of sectors including Healthcare and Hospitals, Banks, Financial Institutions, Insurance, Trust and Societies, Government, PSUs, Start Ups, Manufacturing, Services, Retail, Real Estate, Pharmaceutical, Import/ Export and more.

The leadership team comprises of CAs and subject experts with vast experience in related fields. The dynamic and competent team members have are our biggest assets.

With the endeavour of offering holistic solutions, the firm is expanding into new service areas and geographies having offices in major metro cities including HO in Vadodara, New Delhi, Mumbai, Thane, Ahmedabad and Surat.

#### **ABNP EDGE**

ABNP & Co. LLP is not just a CA firm, but a facilitator. We enable and empower people around us by creating supportive ecosystem that cultivates growth. We strive to create responsible citizens and leaders who could lead the Nation and protect its dignity. We value human sentiments and feeling, we are a human organisation and not professional machines.



## Firm Background and Details

Name of Organization	A B N P & Co. LLP, Chartered Accountants
Organizational Structure	Limited Liability Partnership (LLP)
No. of Years of Firm Existence	32 Years
Address of Head Office	1001-05, 10th Floor, Samanvay Silver, B/s Hotel Royal Orchid Central, Akota-Mujmahuda Road, Mujmahuda, Vadodara – 390020.
Branch offices	Ahmedabad, Surat, New Delhi, Mumbai, Thane.
Office Phone Number	+91 265 2329399
Contact Person	<b>CA Navroz Patva</b> (Founder & Managing Partner)
Contact Number	+91 9898382606
Email	navroz@abnpindia.com
Alternative Contact Person	<b>Ms. Gloria Jaggi</b> (Chief Executive Officer)
Contact Number	+91 9510771946
Email	gloria@abnpindia.com
Firm PAN	ABRFA5820E
GST No.	24ABRFA5820E1ZL
TAN	BRDA06843E
ICAI Firm Registration number	W100642
Udhyan Registration Aadhar	GJ-24-0000021
ICAI Peer Review Certificate Number	015144
ICAI MEF No.	95189
RBI UCN	1016603 (Category I)
Comptroller & Auditor General of India (C&AG)	WR4870
United States Agency of International Development (USAID) & Center for Disease Control (CDC)& US Government Auditing Standards	Approved Auditor to audit U.S. Government Funds as per USAID's relevant guidelines (US GAAP, ICFR, etc.), compliances and audit requirements.

<p>CSR2Life JETRO (Japan) International Organization for Standardization (ISO)</p>	<p>CSR/CA/E/1248 Empaneled 9001:2015 (Quality Management System) 27001:2013 (Information Security Management System)</p>
<p>Web Address</p>	<p>www.abnpindia.com</p>
<p>Partner Details &amp; Experience</p>	<p><b>CA Navroz Patva</b> (Over 15 years of experience) <b>CA Priyanka Chitte</b> (Over 5 years of experience) <b>CA Bijal Patel</b> (Over 3 years of experience) <b>CA Mala Trivedi</b> (Over 15+ years of experience) <b>CA Deepika Jajal</b> (Over 10 years of experience) <b>CA Komal Varma</b> (Over 8+ years of experience)</p>
<p>Director Details &amp; Expertise</p>	<p><b>Mr. Jugesh Chandra Pegu</b> (Over 45 years of experience in Direct Tax) <b>Mr. V K Jain</b> (Over 40 years of experience in Indirect Tax) <b>Mr. Subhash Bains</b> (Over 38 years of experience. He retired as the Principal Commissioner of Income Tax, India) <b>Mr. Kamlesh C Paul</b> (Over 36 years of experience. He is a retired Joint Commissioner of Income Tax) <b>CA Hitesh Mehta</b> (Over 30 years of experience in the Financial sector)</p>
<p>C.E.O. Details &amp; Expertise</p>	<p><b>Ms. Gloria Jaggi</b> (Over 28 years of experience in Overall) Operations Execution, Audits Strategy its Execution, Statutory Country Compliance &amp; Digital Transformation.</p>
<p>5 Years Vision &amp; Mission</p>	<ul style="list-style-type: none"> <li>• To advice and guide startups, SME and MSME and VFCO and VCEO towards growth path</li> <li>• To Guide and advice companies establishing business presence in India from abroad.</li> <li>• To become one of the top 25 CA firms of India.</li> <li>• To be a leader amongst Indian CA firms in large scale Audits, Government Audits, Bank audits etc</li> <li>• To build branches to the tune of 25 across India and 5 global branches by 2025.</li> </ul>

## Team Details (Excluding Partners)

07	Directors, Associate Directors and Subject Matter Experts
06	Qualified Chartered Accountants
20	Articled Clerks
12	Accounting, Auditing & Administration/ Human Resource Staff
05	Other Qualified Professionals
50	<b>Total Team Strength</b>

## Infrastructure Details

Office space	5,500 sq. ft.
Leased Line	2 (24 hours available)
Cloud/ RemoteWorking	The firm has a cloud based working culture through practice management software and is moving towards complete digital transformation right from lead generation to work completion
Domain Details	Online presence at <a href="http://www.abnpindia.com">www.abnpindia.com</a>
Office Automation Software In execution	Office automation and practice management software
IT Infrastructure	We have an updated Server System protected by adequate fire wall installed on the network and anti-virus software is installed on our server and computer for data safety and security. We have our own 12 TB of NAS to store data of our cloud
Work Stations	60 Work Station 6 Partner's and Director's Cabin 50 seated conference and training room
Office Internal Unit Team	Legal Team Compliance Team Digital Transformation Team IT Team Peer Review Team Editorial Team Training Team Social Media Management Team POSH Team



## Exclusive Services

### Banks, Financial Institutions & Insurance Sector



#### Management Solutions

- Training to work in a Technology Based Environment
- Due Diligence & KYC
- Digitalisation - Practise Management and Data Mining
- Internal Control, Process System and Procedures



#### Audit

- Statutory Central Audit
- Statutory Branch Audit
- Concurrent Audit
- Stock Audit
- Revenue Audit
- Credit Audit
- Compliance Audit
- System Audit
- Fixed Asset Audit
- Information Technology Audit



#### Government PSUs

#### Management Solutions

- Training to work in a Technology Based Environment
- Due Diligence
- Digital Transformation - Practise Management and Data Mining
- Internal Control, Process System and Procedures



#### Audit

- Statutory Audit
- Internal Audit – Process, Procedure and System
- Concurrent Audit
- Stock Audit
- Compliance Audit
- Project Audit
- Fixed Asset Audit
- Integrated Management System Audit
- CSR Audit
- Information Technology Audit
- Risk Audit



AATMA-NIRBHAR  
**BHARAT**



## Aatmanirbhar Bharat

### Small & Medium Enterprises Support Services

- Business Model Optimisation
- Brand Building
- Trade Mark Registration
- State & Central Licences/ Registrations
- Operational Support
- Product Profitability
- Associate Due Diligence
- Capital Structuring
- Loans Syndication
- Compliance and Quality Certification
- Accounting
- HR and Payroll
- Taxation - Planning and Compliances
- Statutory Compliances



## Exclusive Services

### Hospitals & Healthcare Sector



#### Healthcare Financial Management Solutions

- Building Strategy, Planning and Structuring/ Re-structuring
- VCFO/VCEO Services
- Sourcing and Syndication of Loans
- Due Diligence
- Digital Transformation
- Setting and Implementation of Accounts System and Training
- Drafting Manuals, Policies and Mandate
- Procurement and supply Chain Management



#### Audit

- Internal Audit (Internal control system procedure and execution)
- Statutory Audit
- Compliance Audit (Statutory Compliance)
- System Audit
- Grant Audit/Research
- Fixed Asset Audit
- Risk Management Audit



#### Accounting

- Fixed Asset Accounting
- Revenue Accounting

### Pharma Industry

- Business Process Improvement
- Operational Support
- Product Profitability
- Associate Due Diligence
- Revenue and Sales Accounting
- Payroll and HR Compliances
- Fixed Asset Management
- MIS Performance
- Compliance Audit
- Risk Management Audit
- Business Valuation
- Acquisition
- Joint Venture
- Feasibility Report





## Exclusive Services For Trust and Societies



### Governance & Risk Advisory

- Statutory Audit
- Grant Management, Risk Assurance and Capacity Building
- Tax Compliances and Statutory Filing
- Compliance u/s 135 of Companies Act
- Financial Investigation and Forensics
- Internal and Concurrent Audits
- Project Audit
- Financial Management Outsourcing
- Grant Efficiency and Effectiveness
- Performance Improvement and Internal Controls
- Supply Chain and Procurement



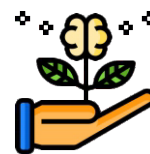
### Business Support Services

- Setting up Legal Entity
- Assistance In Funding
- Brand Building
- CFO Services
- Constitutional Formation of Society, Trust & Section 8 Company
- Registration U/s 12AA and 80G of Income Tax Act and other as applicable
- Registration Under Foreign Contribution Regulation (FCRA)
- Filing Of Return Under Foreign Contribution Regulation (FCRA)



### Development Sector Advisory

- Strategy and Growth
- CSR Advisory
- Project Management Life Cycle
- Monitoring and Evaluation
- Impact Assessment
- CSR Strategy and Funding
- Business Ethics and Integrity
- Business Support
- Research Strategic
- Event Curation and Support
- Data Analysis
- System and Process Strengthening



### Sustainability & Climate Change Advisory

- Sustainability Risk Analysis, Strategy, Reporting
- Supply Chain Sustainability
- Climate Change Risk Analysis, Strategy For Mitigation and adaptation, Low Carbon Transformation
- Circular Business Model, Waste and Water Management
- Climate Finance
- Assurance Of Non - Financial Report
- Health Advisory



## Doing Business In India

- Company Formation – Legal Entity
- Building Strategy, Planning, Structuring/ Re-structuring
- Joint Venture
- Central/State Approvals (Licensing)
- Transfer Pricing
- VCEO/VCFO Services
- International Taxation
- Accounting/Auditing
- Setting and Implementation of Accounts System and Training
- Foreign Investment Approvals
- FDI Compliances
- Statutory Compliances
- Secretarial Compliances
- Trademark
- Branding (Digital/Non-digital)
- Digital Transformation
- Drafting in-house Manuals, Policies, Rules
- Staffing and Recruitment
- Human Resource Compliances
- Payroll

## Corporate Legal & Secretarial Services

- Legal entity formation
- Bizz Modelling
- Forex Law Advisory
- Company Law Advisory
- Advisory on Mergers, De-mergers, Acquisitions
- Statutory Filings
- Secretarial Audit
- Secretarial Services
  - Member Register
  - Drafting Documentation
  - Drafting of Minutes
  - Drafting of Board Resolutions
  - Execution of Board Meetings and AGM/ EGM
  - Shares Transfer
  - Constitutional Changes
- Compliance Check
  - Corporate Governance
  - ESOP
  - Investment Analysis Review
  - Valuation
  - Due-diligence Certificates
  - Search Report
  - Litigation and Representation
- Business Winding-up
- Bankruptcy Proceedings
- Advising 'Sick Industries' regulations

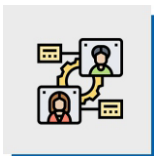


## Services We Render

ABNP & CO. LLP offers end-to-end professional services that empowers the clients with financial stability and freedom from complex compliances. Being client centric and process driven organisation, ABNP & CO. LLP offers result oriented, tailored solutions that adds value to our offerings to the clients.

Beyond helping our clients staying compliant with the law, our consultancy and advisory will always safeguard the interest of clients and help them excel in their businesses.

Our array of services can be categorise in:-



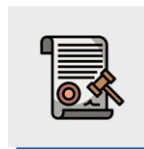
### Management Advisory

- Advising in Building Business
- Networking Opportunities and Marketing assistances
- Assistances for Connections to Strategic Partners
- Country Statutory Compliance
- On Demand Services Virtual CFO, CEO and COO
- Investment and Wealth Management planning.
- Advisory for work rules and regulations, labour affairs
- Know your client and customer – KYC and Due Diligence
- Strengthening the Corporate Governness
- Drafting in House Policies, Rules, Contracts, Manual and more



### Accounting Solutions

- Book keeping and accounting for individuals, firms, NGOs and companies
- Sales/ Purchase Reconciliation
- Bank Reconciliation
- Monthly MIS
- Design, implementation and review of accounting manuals



### Company Law Compliance & Secretarial Support

- Formation of Company In India
- Assistance in ROC and MCA compliances
- Maintenance & Compliance of Statutory Records
- Merger and Acquisitions
- Valuation Of Equity Shares
- Advisory Services



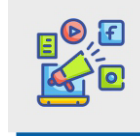
### Financial Modelling

- Preparation of Project Report
- Preparation Of CMA Data
- Cash Flow Management and Bridging
- Due-diligence
- Valuation Of Business



## International Taxation

- Transfer Pricing Matters - TP Study, TP Audit, TP Assessment & Objection with DRP
- Advice on cross border
- Advice on double tax treaties and foreign tax systems/implications
- Tax efficient structuring of cross border transactions



## Process Automation and Digital Transformation

- IT Audits
- IT Applications & ERP Reviews
- Assistance in ERP, CRM, Automation Softwares Implementation
- IT Governance; Risk & Compliance Framework Design
- Business Intelligence And Data Management
- Cloud Strategy and Implementation



## Taxation Compliance

### Income Tax

- Consultancy in Income Tax Matters
- Ex-patriate Taxation
- Tax Planning
- Preparation of Income Tax Return
- Assessment of Tax Return
- TDS & Withholding Tax Compliance
- Lower or NIL TDS Deduction Certificate Related Consultancy
- Income Tax Appeals Before Income Tax Appellate Tribunal (ITAT)

### Goods and Service Tax (GST)

#### GST Registration

- GST Registration For New Assessee

#### Regular Routine Work

- Filing Of Monthly and Quarterly GST Returns & Annual Compliance Returns
- Assistance in Deposit Of GST to Electronic Cash Ledger
- Consultancy on GST on Regular Basis
- Return Of GST from GST Department
- Band and Letter Undertaking (LUT) Related Work for Exporters



## Import-Export, Technology Park & Special Economic Zone

- Import Export Registration
- STPI (Software Technology Park Of India) Compliances
- SEZ (Special Economic Zones) Compliances
- Liaisoning with Export Promotion Council
- Import- Export Consultancy & Documentation



## HR and Payroll

- Talent Acquisition
- Employee Check Verification
- Drafting Appointment Letter
- Leave Management
- Payroll
- Contractual and Consultants Remuneration Planning.
- Salary Tax Planning, Staff Benefits and Benchmarks
- Actuarial Valuation
- Statutory Registration and Compliances
- HR Policies, SOPs and KRA
- HR Management Audits



## Auditing and Assurance

- Statutory Audit
- Internal Audits
- Stock Audit
- Compliance Audit
- Due Diligence Audit
- Cost Audit
- Management Audit
- Risk Management Audit
- Corporate Governance Audit



## Business Outsourcing

- Accounting and Book-keeping
- Accounts Receivables & Payables reconciliation
- Bank reconciliation statement
- Tax Filing and Tax Preparation
- Pay roll processing
- Human Resource Management
- Brand Building and Social Media Marketing



## Country Compliance - India Venture

- FEMA Compliances
- FDI (Foreign Direct Investment) Compliances
- Statutory Filings
- ECB (External Commercial Borrowing) Compliances
- ODI (Overseas Direct Investment) Compliances
- NRI & PIO Related Compliances
- RBI Approvals
- Formation Of Liaison Office. Project Office & Branch Office
- Formation Of Non Banking Finance Companies (NBFCs)



## Risk Advisory

- Risk and Operations
- Forensic and Investigation Services
- Corporate Governance - CxO
- SOPs Planning and Execution
- Performance Management
  - Business Improvement
  - Supply Chain Management
  - Working Capital Optimisation
  - Blockchain Management
- SOX Compliances



## ESOP

- Planning and Execution of Employees Stock Options
- ESOP compliances and Documentation
- Administration
- Valuation
- ESOP Accounting Treatment
- Advisory Stock Option Plan, Sweat Equity ESOP Modelling, Compensation
- Taxation



## Start-up Incubation Services

### Starting Up Services

- Formation Of The Legal Entity
- Obtaining Business Licenses
- Statutory Filings
- Setting Up Policies and Procedures

### Operational Services

- Book Keeping & Accounting Services
- GST Compliances
- TDS Compliances
- Income Tax Compliances
- Payroll Services

### Advisory

- Financial Forecasting
- Cash Flow Analysis
- Audit Support
- Mentoring
- Research, Analysis, Strategy, and Planning



## Corporate Services

### Corporate Structuring

- Financial Resource Mobilisation
- Collaborations
- Company Formations
- Debt and Equity Financing
- Re-financing
- Profit Optimisation Strategies

### Commercial Documentation

Transaction Advisory Services:

- Amalgamations and Mergers
- Demergers
- Acquisitions

### Capital Market Consulting:

- Initial Public Offerings
- Private Placements
- Delisting Of Shares

### Valuation

### Assurances

### Tax and Regulatory

### Corporate Governance

# Management



**CA Navroz Patva**  
Founder & Managing Partner



**Ms. Gloria Jaggi**  
Chief Executive Officer



**CA Ravi Pratap Singh**  
Director Management Consulting



**Subhash Bain**  
Strategic Director  
(Ex. IRS)



**Kamlesh Paul**  
Strategic Director  
(Ex. IRS)



**CA Deepika Jajal**  
Partner



**CA Mala Trivedi**  
Partner



**CA Komal Varma**  
Partner



**CA Priyanka Chitte**  
Partner - Thane Branch



**CA Bijal Patel**  
Partner - Mumbai Branch

## Team Leads



**CA Jane Tamasi**



**CA Rinit Mistry**



**Nilesh Chawla**



**Riya Patel**



**Urvita Vyas**

## Administrative Staff



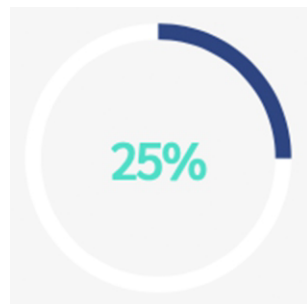
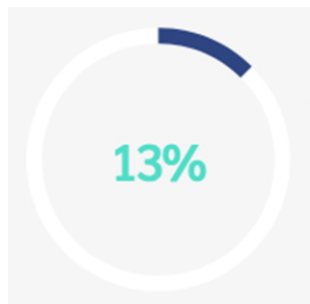
**Prachi Parikh**  
Compliance Incharge



**Asha Vijayvergiya**  
HR Incharge

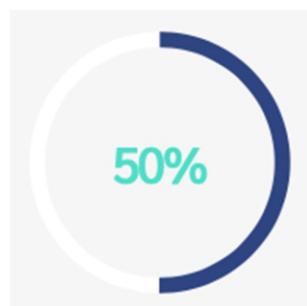
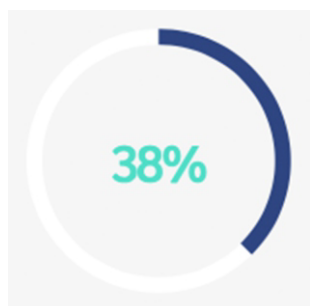
# Methodology

Contact with us via Email or Call



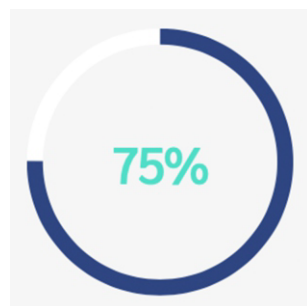
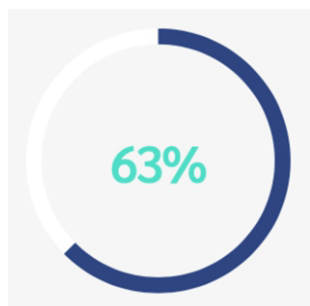
Will Have a Meeting (Virtual or in person) to Understand services required – No Fees to be charged

ABNP Team will guide with solution and Path for Building Business



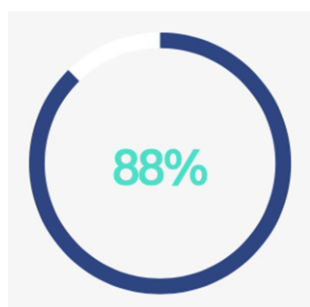
Finalising Scope of Services covering maximum deliverables and responsibility including time limits and Fees to be charged

Preparation of Contract and execution of it.



Starting of professional relationship by Exclusive Educational Webinar for client and its team. Introducing Team ABNP who are going to take care of the Client

First alert an onboarding meeting after 40 days of working. To assess the status and if required upgrade in working methodology



Regular monthly performance meeting



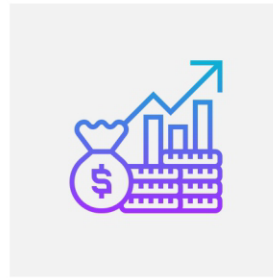
# Industries We Serve



Projects &  
Infrastructure



Real Estate



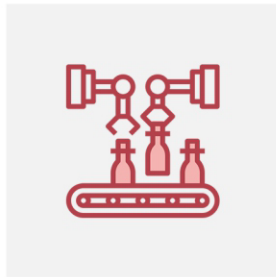
Finance



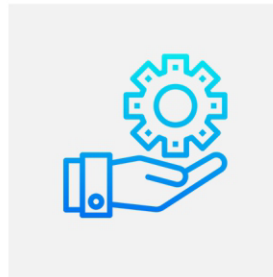
Banking &  
Non Banking



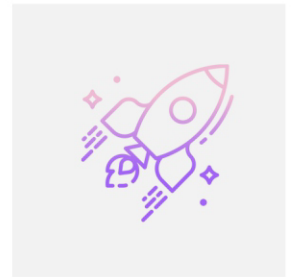
Insurance



Manufacturing



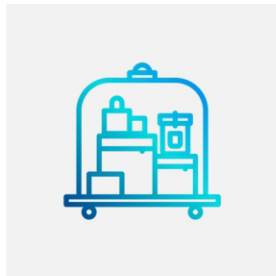
MSME



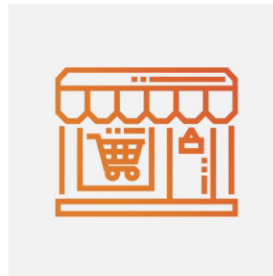
Start-ups



Pharma &  
Life Science



Hospitality



Retail



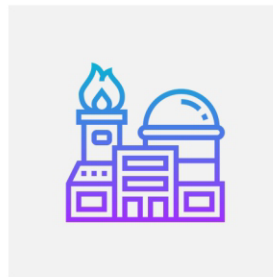
FMCG &  
Consumer Goods



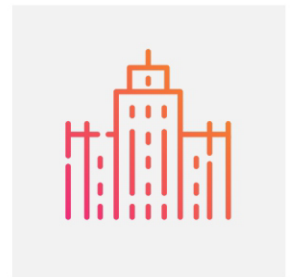
Textile



Chemical



Petroleum &  
Petrochemicals



Government &  
PSUs



**Metal & Mining**



**Power**



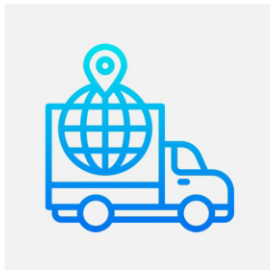
**Smart City**



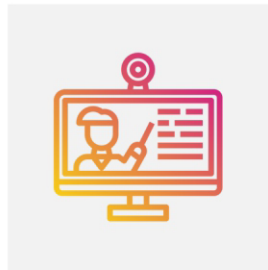
**Automobile**



**Agriculture**



**Logistics**



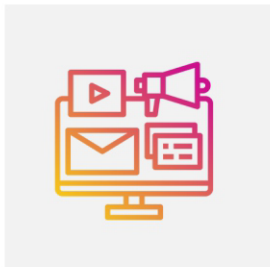
**Education**



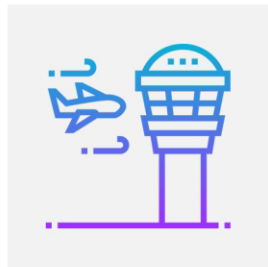
**Healthcare**



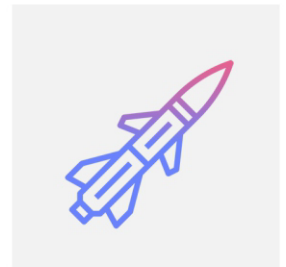
**IT & Technology**



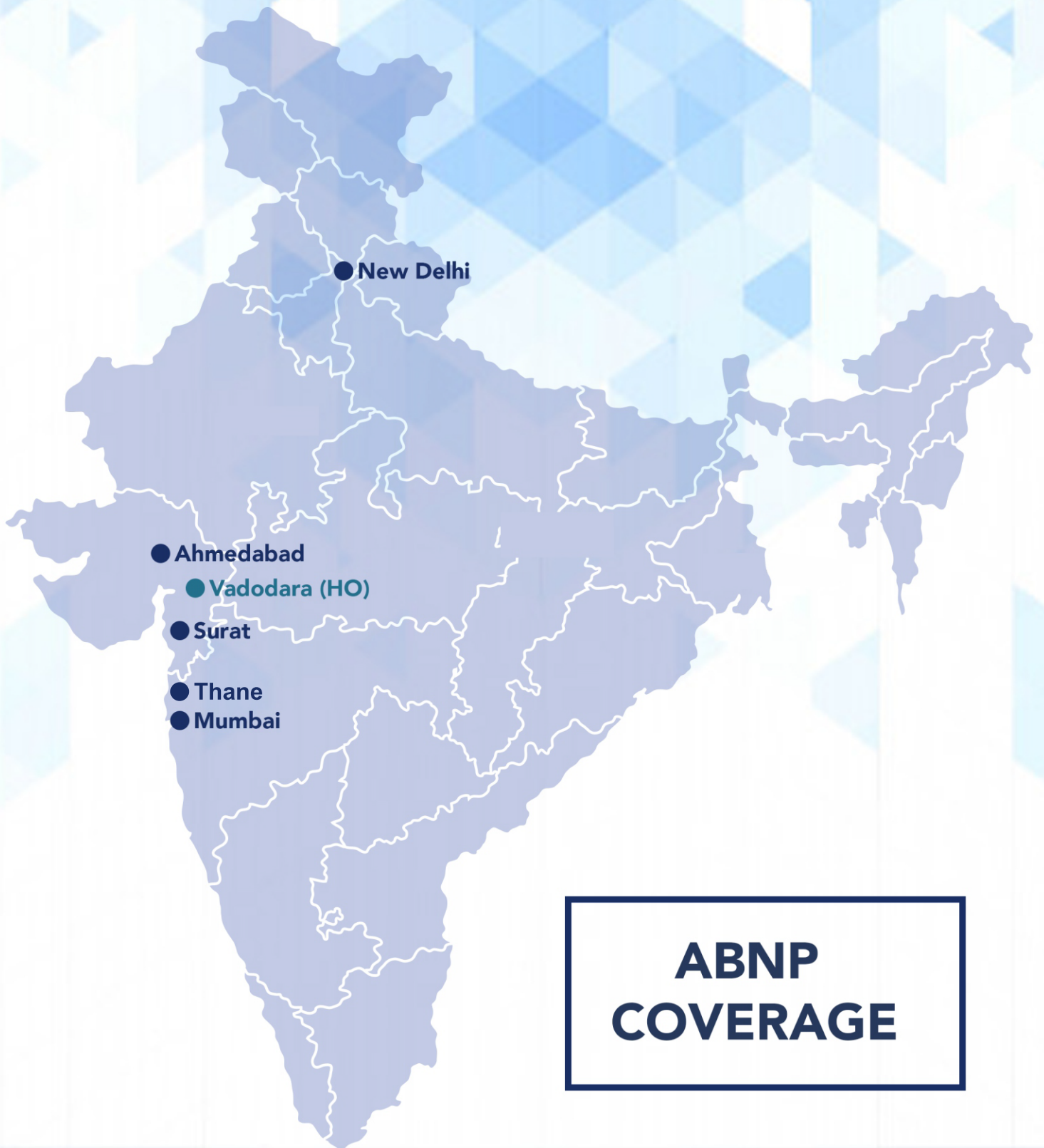
**Media &  
Communication**



**Aviation**



**Defence**



**ABNP  
COVERAGE**

# **ABNP & Co. LLP**

**Chartered Accountants**

(H0-Vadodara)

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Mujmahuda Road, Vadodara - 390 020

(E) [info@abnpindia.com](mailto:info@abnpindia.com) (O) +91 265 2329399 (W) [www.abnpindia.com](http://www.abnpindia.com)

Branches -

New Delhi, Mumbai, Thane, Ahmedabad, Surat